

INDEPENDENCE TELECOM UTILITY

MINUTES OF BOARD OF TRUSTEES

November 17, 2022

Call to Order: A regular meeting of the Board of Trustees of Independence Telecommunications Utility was called to order at 10:32 a.m. on November 17, 2022 in the administrative office building. Chairman Lance Fricke presided. Present at the meeting via audio/video or in person were Trustees Jerry Stelter, Mike Lenius, Amber Hunt and Michelle Burke. Absent; none. Also, present were Kevin Sidles, Seth Modderman, Linda Kress, Sara Wilson and Lans Flickinger. Votes were unanimous unless indicated otherwise.

Consent Agenda: Inclusive of the minutes of the October 27, 2022 regular meeting, Bills #20640-0669; electronic payments #8804601-4652 and direct deposit advice #9903141-3156; Month end and operations reports were approved with a motion by Lenius, second by Stelter.

Business Conducted: 1) No public request or comment. 2) Kress reported Office Staff traveled to WPPI for professional development on November 10, 2022; Billing Staff is at WPPI for two days this week for Advance Metering, Billing & Adjustments training. 3) Sidles reported that Marketing has published the Helping Hand campaign reminding customers of energy assistance program and payment plan options. 4) Modderman reported **Internet** updates: a) C4 Utilization down slightly from last month; b) Calix Utilization up slightly from last month; **Construction** updates: a) Fiber Conversions are in full swing; 70 conversions complete with an average of 30-40 per week. **Outage** updates: None; **Phone** updates: No changes; **Cable TV** updates: a) Galaxy 23 to Galaxy 33 conversion in process; **Internet** updates: a) Will be working to switch Library to new operating system. 5) Modderman reported upcoming items: **Construction:** a) Continue splicing and working on conversions. **Cable:** a) Continue any C-BAND moves. 6) Old Business – None. 7) New Business – Employee Compensation reviewed during ILP closed session. 8) A motion by Burke to approve ITU staff compensation increase as proposed effective January 1, 2023, second by Hunt. 9) The next regular Board meeting will be Thursday December 22, 2022 at 9:00 a.m. 10) An upcoming meeting has been set for Thursday January 19, 2022 at 9:00 a.m. 11) Stelter moved to go into closed session at 10:37 a.m. to discuss competitive information, Iowa Code 22.7(6), second by Burke. 12) ITU back into regular session at 10:40 a.m. 13) Moved for adjournment at 10:41 a.m. with a motion by Hunt.

Lance Fricke, Chairperson

Mike Lenius, Secretary/Treasurer

Date Approved